

**Ferenc Rákóczi II Transcarpathian Hungarian College of Higher Education**

<b>Level of the course unit</b>		<b>Form of study</b>	Full time	<b>Academic year / semester</b>	Autumn 2022
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**Syllabus**

<b>Course Title</b>	Basics of academic writing
<b>Department</b>	Philology
<b>Programme of Studies</b>	03 “Humanities” 035 “Philology” (English Language and Literature)
<b>Course Type</b>	elective course
<b>Student workload</b>	Number of ECTS credits: 4 Lectures: 10 Seminars: 20 Independent study: 90
<b>Course coordinator</b>	Bárány Béla, PhD, Associate professor barany.bela@kmf.org.ua
<b>Course Lecturer</b>	Bárány Béla, PhD, Associate professor barany.bela@kmf.org.ua
<b>Course Prerequisites</b>	Prerequisites for studying the discipline are to supplement the knowledge gained from basic practical, theoretical courses and linguistic disciplines with an emphasis on academic writing. From the point of view of interdisciplinary connections the problems of the course are connected with the disciplines “Practical English course”, “Basics of scientific research”, “Business English”.
<b>Course description</b>	The discipline “Basics of academic writing” provides a theoretical and practical basis for the formation of knowledge and skills provided in the profile of higher education degree “bachelor”/“master” for the effective implementation of English written scientific communication. The subject of study of the discipline “Basics of academic writing” is modern English as a means of written communication for academic purposes.
<b>Course Objectives</b>	The aim of the discipline is the formation and development of English communicative competence as a set of knowledge, skills and abilities that provide effective written communication in English in research activities of bachelors and masters, as well as acquaint students with the higher theoretical foundations of scientific written works and their practical implementation. The task of the discipline – to acquaint students with the functioning of English as a means of communication in oral and written form in the educational environment, scientific and professional fields; to master the features of the genre of academic writing; to develop the ability to use certain language models and structures in multi-genre texts; develop the ability to edit texts; to form the skills of academic literacy and integrity; to develop professionally-oriented competencies to ensure future effective professional work of students.
<b>Learning outcomes</b>	<b>As a result of studying the discipline the students will <i>know</i>:</b> features of vocabulary, grammar and style of academic writing, basics of working with different types of academic texts, the specifics of

	<p>building an English written text of different content and genre forms (abstract, abstract review, thesis, report, essay, etc.); traditions, concepts, models of academic writing; ethical norms of research activity; principles of academic integrity policy; basics of theory and practice of intellectual property; structure and functions of academic culture; basic tools and genres of scientific style; types of academic texts according to the form of communication and the way of presenting the material; compositional elements of the academic text, psychological, logical, linguistic and stylistic principles of editing the academic text;</p> <p><b>be able:</b></p> <p>effectively use English to obtain and transmit professional information; work independently with special English-language literature, think critically, analyze and synthesize, evaluate the information obtained; annotate and review English and Ukrainian (Hungarian) literature on the specialty in English; produce and correctly design various genres of scientific texts in English (official letters, resumes, essays, thesis etc.) in accordance with the modern requirements; to demonstrate the high culture of English-language academic writing, to use language skills in all types of speech activities; perceive, analyze and summarize information; logically and consistently make statements;</p>
<b>Main topics</b>	<p>1. English as the world language of research and education. 2. Strategies of writing in English. Cultural differences in writing. 3. English academic style and language. 4. Important features and elements of academic texts. 5. Major English academic genres. Thesis. Summaries. 6. Research papers. Research papers abstracts. 7. Conference abstracts. Reviews. 8. CVs and Bio-data. 9. Research projects. Letters. 10. How to use sources: voice, when to quote, how to paraphrase, how to avoid plagiarism</p>
<b>Grading Policy, Methods of Assessment</b>	<p>individual, pair and group work individual, group and self-assessment module and final test</p> <p>The final grade will be calculated as follows: Points collected during the semester + Points for the pass-fail exam. Minimum points to pass the course: 60 of 100 possible.</p>
<b>Course Policy</b>	<p>To pass the course the students are requested:</p> <ul style="list-style-type: none"> <li>– to read the teaching material, to do the tasks and actively participate in the classes;</li> <li>– to take the module tests and get at least 60%;</li> <li>– to take an end-of-term test and get at least 60%.</li> </ul>
<b>Basic literature of the discipline and other information resources</b>	<p>Основний перелік:</p> <ol style="list-style-type: none"> <li>1. Bailey S. Academic Writing. A Practical Guide for Students. RoutledgeFalmer, 2003. 192 p.</li> <li>2. Gillett A., Hammond A., Martala M. Successful Academic Writing. Pearson Education, 2009. 334 p.</li> <li>3. Oshima A., Hogue A. Introduction to Academic Writing. Pearson Education, 2007. 221 p.</li> </ol> <p>Додатковий перелік:</p> <ol style="list-style-type: none"> <li>1. Advice on Academic Writing [Electronic recourse]. Mode of access: <a href="http://www.writing.utoronto.ca/advice">www.writing.utoronto.ca/advice</a></li> <li>2. Avoiding Plagiarism [Electronic recourse]. Mode of access: <a href="http://writing.mit.edu/wcc/avoidingplagiarism">http://writing.mit.edu/wcc/avoidingplagiarism</a></li> </ol>

3. Fulwiler T. *College Writing: a Personal Approach to Academic Writing*. Boynton Cook Publishers, Inc., 2003. 245 p.
4. Gillett A. *Using English for Academic Purposes. A Guide for Students in Higher Education* [Electronic recourse]. Mode of access: [www.uefap.com/writing/writfram.htm](http://www.uefap.com/writing/writfram.htm)
5. Harrison R. *Academic Skills: Reading, Writing, and Study Skills*. Oxford University Press, 2016. 73 p.
6. Hinkel E. *Teaching Academic ESL Writing*. Lawrence Erlbaum Associates Publishers, 2004. 360 p.
7. Murray R., Moore S. *The Handbook of Academic Writing*. Open University Press, 2006. 196 p.  
[plagiarism.shtml](http://www.open.ac.uk/olj/oljcontent/oljcontent.asp?oljpath=/content/olj10/olj1001/olj100101/olj10010101/plagiarism.shtml)
8. *Plagiarism: What It is and How to Recognize and Avoid It* [Electronic recourse]. Mode of access: <http://www.indiana.edu/~wts/pamphlets/>
9. Richards J., Miller S. *Doing Academic Writing in Education*. Lawrence Erlbaum Associates Publishers, 2005. 213 p.
10. Savage A., Mayer P. *Effective Academic Writing 2. The Short Essay*. Oxford University Press, 2006. 168 p.
11. Savage A., Shafiei M. *Effective Academic Writing 1. The Paragraph*. Oxford University Press, 2007. 152 p.
12. Silvia P. J. *How to Write a Lot. A Practical Guide to Productive Academic Writing*. American Psychological Association, 2007. 135 p.
13. Sowton Ch. *50 Steps to Improving your Academic Writing*. 2011. 272 p.
14. Swales J. M., Arbor A. *Academic Writing for Graduate Students: Essential Tasks and Skills*. University of Michigan Press, 253 p.
15. *Teaching Academic Writing* / Coffin C., Curry M.J., and others. Routledge, 2003. 175 p.
16. Todorova N. *Academic Writing in English*. Donetsk, 2000. 79 p.
17. Trzeciak J., Mackay S. *Study Skills for Academic Writing*. Prentice Hall International, 1994. 120 p.
18. Wallwork A. *English for Academic Research: Writing Exercises*. Springer, 2013. 190 p.
19. Yakhontova T. V. *English Academic Writing*. Lviv, 2003. 220 p.
20. Zemach D., Rumisek L. A. *Academic Writing from Paragraph to Essay*. MacMillan, 2005. 131 p.
21. *10 Tips for Writing the College Application Essay* [Electronic recourse]. Mode of access: <http://www.usnews.com/education/blogs/professors-guide/2010/09/15/10-tips-for-writing-the-college-application-essay>